

GIFT OR TRANSFER OF SHARES

Please do not use for IRA Accounts



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Use this form to make a gift or transfer of shares to an individual or a non-profit organization or for re-registration (name change, divorce/separation, individual to trust, etc.).

1. REASON FOR TRANSFER (Note: If a reason is not provided, this transfer will be defaulted to gift)

Re-registration (name change, divorce/separation, individual to trust, etc.)

Death (inheritance) Date of Death ___/___/___ (required)

Alternate Valuation Date ___/___/___ or Alternate Value \$_____ (optional)¹

¹There is a special rule under the estate tax that allows the executor (the person in charge of the estate) to elect a different valuation date in certain cases. If the estate qualifies for this election, and the executor makes the election, the valuation date is six months after the date of death. The principal reason for making this election is to reduce the amount of estate tax that must be paid. But the election also has an effect on income tax, because it means you will now use the later date to determine your basis.

Gift Date of Gift ___/___/___

Fair Market Valuation Acceptance _____
(signature of new owner)

If the recipient's existing account or new account will use the Average Cost accounting method, they must sign above indicating acceptance of the shares valued at fair market value of the date of gift or settlement date if the shares should be transferred at a loss.

2. CURRENT ACCOUNT INFORMATION

Fund Name _____

Joint Owner's Name _____
(or Co-Trustee, etc.)

Account Number _____

Owner's Social Security Number _____
(or Tax ID)

Owner's Name _____
(or Trustee, Custodian, etc.)

Mailing Address _____

City _____ State _____ Zip Code _____

Daytime Telephone _____ Evening Telephone _____

Email address _____

3. TRANSFER INSTRUCTIONS

Transfer the amount indicated below:

(check one box only)

Transfer shares equal to \$_____ (slight fluctuation of dollar amount possible due to Net Asset Value on the day of transfer)

_____ shares

_____ % of account (if total account, 100%)

Transfer to:

(check one box only)

Existing Account (shares must be transferred within the same Fund)

Name of Individual or Non-Profit Organization _____

Existing Account Number _____

New Account

Please have new owner complete a New Account Application. The application is required for Anti-Money Laundering and Tax ID/Social Security Number Compliance.

CONTINUED ON REVERSE

